FIELD TRIP CHECKLIST

We’re so excited to have you visit the Discovery Center of Idaho! We’ve created this quick checklist to help you prepare and make the most of your time with us. Please be in touch with our Education Department (education@dcidaho.org) if you have any further questions. See you soon!

At least two weeks out:

☐ Request a reservation via our online form at www.dcidaho.org
☐ Confirm your reservation via an email with our Reservation Specialist
☐ Secure your transportation for the day and make any other logistical plans
☐ Review the Educator Resource Guide to plan how this visit can be “field work” for your students and connect back to STEM content in your classroom; contact our Education team if you have any questions about how to plan for your visit

About one week out:

☐ Identify & count your chaperones¹
☐ Respond to the email from our Education Manager with your final reservation details and some background about your group

The day of your trip:

☐ Bring in your completed check-in forms
☐ Check-in and pay based on the final numbers in your group that day
☐ Have fun!!!